



**CASA**

Court Appointed Special Advocates  
**FOR CHILDREN**

**Lee County CASA**

**A program of Twin Cedars Youth & Family Services, Inc.**

It is the policy of Twin Cedars Youth and Family Services, INC to provide opportunities without regard to race, color, religion, sex, national origin, or disability. No question on this application is asked for the purpose of limiting or excluding any applicant for consideration because of his or her race, color, religion, sex national origin, age disability or any other status protected by law.

**CASA VOLUNTEER APPLICATION**

Please *TYPE* or *PRINT* legibly and complete entire application. It can be emailed back to [mblaedow@twincedars.org](mailto:mblaedow@twincedars.org) or mailed to 1234 Commerce Drive, Suite B, Auburn, AL 36874

For questions please contact Maggie Blaedow at 334-707-9229.

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (MI)

Home Address: \_\_\_\_\_

County: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ DOB: \_\_\_\_\_

Employer : \_\_\_\_\_ Position: \_\_\_\_\_

(circle one) Full-time OR Part-time Length of employment: \_\_\_\_\_

Work Address: \_\_\_\_\_

Telephone:  
Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

May we contact you at work? Yes \_\_\_\_\_ No \_\_\_\_\_

Email address \_\_\_\_\_

Gender (circle one) Male OR Female Ethnicity \_\_\_\_\_

Emergency contact person & phone number(s): \_\_\_\_\_

How did you hear about the CASA program? \_\_\_\_\_

**Education** – Please circle highest level completed:  
Some High School / GED / High School / Some College / College Graduate / Post-Graduate

Do you speak a foreign language? Yes \_\_\_\_\_ No \_\_\_\_\_ Language(s): \_\_\_\_\_

Check any training or experience (salaried or volunteer) in any of the following categories:

**(NOTE: None is required to be a CASA Volunteer.)**

- |                                    |                                     |                                  |
|------------------------------------|-------------------------------------|----------------------------------|
| ___ Child care                     | ___ Mental health                   | ___ News/media                   |
| ___ Child development              | ___ Counseling/psychology           | ___ Writing/editing              |
| ___ Child welfare                  | ___ Medicine                        | ___ Public speaking              |
| ___ Social work                    | ___ Education                       | ___ Arts/graphics                |
| ___ Personnel                      | ___ Law                             | ___ Fundraising                  |
| ___ Criminology or law enforcement | ___ Drug/alcohol treatment programs | ___ Advertising/public relations |

Please describe any above experiences or skills that may be applicable to CASA.

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Please list volunteer service and length of service.

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Have you ever worked for the juvenile court? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever worked for a Social Services Agency? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been a Foster Parent? Yes \_\_\_\_\_ No \_\_\_\_\_ Currently? Yes \_\_\_\_\_ No \_\_\_\_\_

List any other relevant experience: \_\_\_\_\_

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Employment History: (begin with most recent or present employer)

Company Name _____	Dates of Employment: _____
Immediate Supervisor: _____	Job Title: _____
Reason for leaving? _____	

Company Name _____	Dates of Employment: _____
Immediate Supervisor: _____	Job Title: _____
Reason for leaving? _____	

Company Name _____	Dates of Employment: _____
Immediate Supervisor: _____	Job Title: _____
Reason for leaving? _____	

Company Name _____	Dates of Employment: _____
Immediate Supervisor: _____	Job Title: _____
Reason for leaving? _____	

List any charges, arrests, and/or convictions, (*other than traffic violations*), and list dates, county/state, and disposition of each. (An applicant having a charge or conviction for a crime involving a sex offense, child abuse or neglect or related acts that would pose risks to children or the CASA program's credibility is disqualified as a CASA volunteer.) Applicants with other misdemeanor or felony charges or convictions that would not pose a risk to children or negatively affect the credibility of the CASA program will be considered on a case-by-case basis considering the time passed since the incident and the level of rehabilitation.

\_\_\_\_\_

\_\_\_\_\_

Have you ever had a case with, or investigation performed by a State Social Services Agency?  
 Yes \_\_\_\_\_ No \_\_\_\_\_ Please explain: \_\_\_\_\_

\_\_\_\_\_

**When can you attend CASA training?** Please check available times:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning 9am - 12							
Afternoon 1 - 4 pm							
Evening 6 - 9 pm							

If relevant, please list any specific days when you cannot attend: \_\_\_\_\_

\_\_\_\_\_

Do you prefer to work with any particular age group? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please list ages: \_\_\_\_\_

Do you have transportation? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_

**References** - Please list names and contact information of 4 people (2 professional – salaried or volunteer work – and 2 personal – *(no family members)*). If currently employed, please list supervisor first. **National CASA requires 4 references for each potential volunteer applicant and references must be received by the CASA office prior to swearing – in.**

1. Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Relationship \_\_\_\_\_

Email \_\_\_\_\_

2. Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Relationship \_\_\_\_\_

Email \_\_\_\_\_

3. Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Relationship \_\_\_\_\_

Email \_\_\_\_\_

4. Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Relationship \_\_\_\_\_

Email \_\_\_\_\_

**All References must be COMPLETE**

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Please briefly answer the following questions. (Two to four sentences is sufficient.)

Why do you want to be a CASA volunteer? \_\_\_\_\_

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What role do you believe society should play in protecting children versus assisting a family in overcoming hardships in order to function and ultimately live together as one unit?

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Please write an autobiographical statement. \_\_\_\_\_

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## AFFIRMATION AND RELEASE

I, \_\_\_\_\_, hereby affirm that all of the answers provided on my volunteer application are true. I understand that the information requested will be used only for the purpose of determining my suitability as a Court Appointed Special Advocate. I understand that this application does not ensure appointment as a CASA volunteer. I understand that completion of training does not guarantee that I will be assigned a case. After successful completion of my training, I further understand that I will be expected to serve a minimum of one year in the CASA program. If unforeseen circumstances prevent me from fulfilling this obligation, I will submit a written resignation to the program director with as much advance notice as possible.

I am aware that I will be examining sensitive, confidential documents, reports and other material in my capacity as a CASA volunteer. I will discuss these matters only with those persons directly involved in the case at the Court or those who will be consulted for their professional knowledge or expertise. I will not divulge this confidential information to anyone else.

I hereby authorize CASA and any law enforcement agency or other appropriate agency to receive any criminal history record information and state central registry information pertaining to me, which may be in files of any federal, state or local criminal justice agency in the United States, and to investigate my background to determine my fitness as a potential volunteer. This information may be requested and be received on a continual basis during the period of time that I am an active volunteer for the CASA program.

I certify that the answers given in this application are true and complete to the best of my knowledge, and understand that if accepted into the program as a volunteer, any false or misleading statements on this application shall be grounds for dismissal.

Please complete the following information needed for background checks:

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Sex

\_\_\_\_\_  
Date of Birth: month/day/year

\_\_\_\_\_  
Social Security Number

Please circle one:

African American / Asian / Caucasian / Hispanic / Other: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date